

inside front cover panel

fold

inside center panel

fold

outside back cover panel

full bleed →

cut line →

safety →

8 1/2 x 14" z-fold brochure, folds to 8 1/2" x 4.67"

To print to the paper's edge after final cutting you must extend your image area to the **green** boundary box for full bleed.

Any image or text inside the **green** shaded area will be cut off.

Your text should not extend beyond the **red** safety area on all sides.

For best results open or import this template at 300 dpi.

You MUST remove this instruction layer or it will be printed.

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outside center panel

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